**GOVERNMENT OF ANDHRA PRADESH**
**ABSTRACT**

Establishment – Minorities Welfare Department - Permission to surrender Earned Leave for encashment during the financial years 2016-2017 and 2017-18 by Smt. K.Lakshmi Samrajyam, Section Officer, Sri Bavana Saheb, Section Officer and Sri B.John Steven, Section Officer, Minorities Welfare Department – Orders – Issued.

**MINORITIES WELFARE (OP&BUDGET) DEPARTMENT**

**G.O.RT.No. 8** **Dated: 11-01-2018**

**Read the following:**

1. G.O.Ms.No.172, Fin.&Plg. (FW.FR.I) Dept., dt.01.07.1974.
2. G.O.Ms.No.221, Fin.&Plg. (FW.FR.I) Dept., dt.23.08.1974.
3. Circular Memo.No.14781-C/278/FR.I/2011, Finance (FR.I) Dept., dt.22.06.2014.
4. Application of Smt K.Lakshmi Samrajyam, Section Officer M.W. Dept., dt.02-01-2018
5. Application of Sri Bavana Saheb, Section Officer, M.W.Dept., dt.02-01-2018.
6. Application of Sri B.John Steven, Section Officer, M.W.Dept., dt.02-01-2018.

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In terms of the orders issued in the Govt. Order 1st read above, read with the Govt. Circular Memo 3rd read above, permission is accorded to Smt K.Lakshmi Samrajyam, Section Officer, Sri Bavana Saheb, Section Officer and Sri B.John Steven, Section Officer, Minorities Welfare Department as shown below to surrender 30 days of Earned Leave for encashment for the financial years 2016-2017 and 2017-18.

| Name and Designation of the employee | Date of last surrendered | Earned Leave at Credit as on 01.07.2017 | Leave now surrendered | Balance at credit after surrender |
|---|---|---|---|---|
| Smt K.Lakshmi Samrajyam, Section Officer | 02-01-2016 to 16-01-2016 | 300 | 02-01-2018 to 31-01-2018 (30) days | 270 |
| Sri Bavana Saheb, Section Officer | 03-12-2012 to 17-12-2012 | 272 | 02-01-2018 to 31-01-2018 (30) days | 242 |
| Sri B.John Steven, Section Officer | 01.12.2015 to 15.12.2015 | 158 | 02-01-2018 to 31-01-2018 (30) days | 128 |

2. It is certified that necessary entries are made in the Service Register of the Officer.

3. The Drawing Officer & Asst. Secretary to Govt., M.W. Department is requested to draw and disburse the amount to the concerned as ordered in Para (1) above.

4. This order does not require the concurrence of Finance Department as per the rules/orders in vogue.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**P.USHA KUMARI**
**ADDITIONAL SECRETARY TO GOVERNMENT.**

To
The Individuals concerned.
The Deputy Pay & Accounts Officer, A.P. Secretariat, Velagapudi.
Sc/sf.

// FORWARDED :: BY ORDER //

SECTION OFFICER